Change Order

Canada version

Change Order No. _____ for _____. Once signed by both parties, this change order forms part of the original agreement. Everything not changed here stays the same.

1. Change requested

_____

2. Impact

- Cost: _____
- Timeline: _____

3. Approval

Work on the change will start after both parties sign. Additional fees will be invoiced with the next scheduled invoice unless agreed otherwise.

4. Electronic signature

Signing this document electronically has the same effect as a handwritten signature under the electronic commerce legislation of the Province of _____ and the Personal Information Protection and Electronic Documents Act (PIPEDA).

5. Signatures

Signed on the date shown below.

Supplier

_____

Full name

_____

Company

_____

Designation

_____

Date

_____

Client

_____

Full name

_____

Company

_____

Designation

_____

Date

_____