Move-In Inspection Checklist

Australia version

Condition report for _____, inspected on _____. Note any marks, damage or missing items. Photos taken on the same day form part of this report.

1. Living areas

Walls, ceilings and floors

Doors, windows, locks and blinds

Lights, sockets and heating

2. Kitchen

Cabinets, worktops and sink

Appliances (oven, hob, fridge, washer)

3. Bathrooms

Toilet, basin, bath and shower

Tiles, sealant and ventilation

4. Bedrooms

Bedroom 1

Bedroom 2

5. Safety and meters

- [ ] Smoke alarms tested and working

☐ Carbon monoxide alarm tested (if there is a fuel-burning appliance)

Meter readings (electricity, gas, water)

Keys handed over

6. Electronic signature

Signing this document electronically has the same effect as a handwritten signature under the Electronic Transactions Act 1999 (Cth) and the corresponding legislation of _____.

7. Signatures

Signed on the date shown below.

Tenant

Full name

Email

Date

Landlord

Full name

Date